# Job Description: Lead Teacher | Lilburn Christian Preschool

### Reports To

The Lead Teacher will report to the Assistant Director and the Director

### Job Overview

We are looking for a caring and energetic preschool lead teacher to educate and care for young minds at our preschool. Lead teachers are responsible for creating an environment that promotes the social, emotional, cognitive, physical, and spiritual development of the participants in their assigned classes through planning and implementing age-appropriate lesson plans and maintaining a clean, safe, engaging, and nurturing classroom environment.

### Responsibilities and Duties

- Support the mission of Lilburn Christian Preschool
- Attend to basic needs of children as is age-appropriate
- Create and implement developmentally appropriate weekly lesson plans for the classroom
- Maintain a clean and orderly classroom environment
- Provide activities and opportunities that encourage curiosity, exploration, and problem solving appropriate to the developmental levels and learning styles of children
- Adapt teaching methods and instructional materials to meet the varying needs and interests of the students
- Maintain ongoing, open communication with parents and caregivers
- Plan periodical parent conferences to discuss children's developmental progress, needs, and interests
- Employ a variety of educational techniques (storytelling, imaginative play, arts and crafts etc.) to teach children
- Collaborate with staff members to create a positive working environment
- Engage in ongoing continuing education
- Maintain First Aid and CPR Certification
- Perform other duties and responsibilities as assigned

# Qualifications

- High school diploma or GED certificate
- Associate or bachelor's degree in early childhood development or education or current enrollment in a similar degree program preferred
- CDA Credential a plus
- At least two years of teaching or childcare experience
- Prepared to pass a criminal background check
- Able to lift and carry up to 40 pounds
- Patient, compassionate attitude, with a friendly, energetic disposition.

# How to Apply:

Please apply by sending a cover letter and résumé to director@lilburnchristianpreschool.net.